



AGENDA

Cemetery Board Meeting
Council Chambers
25510 Lawson Street, Black Diamond, WA

July 18, 2017
3:30 p.m.

Attendees:

1. Review and Approval of Meeting Notes from August 16, 2016

2. Informational Update

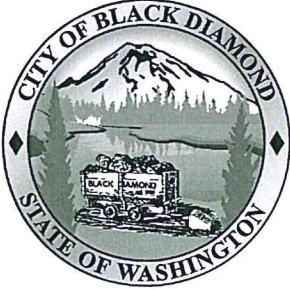
3. New Business?

4. Adjourn Meeting

Additional handouts may be provided at the meeting

BD CEMETERY PACKET MATERIAL
July 18, 2017

- 1.) Review and Approval of Meeting Notes from August 16, 2016



NOTES

Cemetery Board Meeting

Council Chambers

25510 Lawson Street, Black Diamond, WA

August 16, 2016

3:30 p.m. (Meeting called to order at 3:30 p.m. by Public Works Director Seth Boettcher)

Attendees: Howard Botts, Gomer Evans, Vicki Harp, Dee Israel and Don Mason (Board Members); Mayor Carol Benson, Seth Boettcher, and Luzville Goebel (City staff); Nonie Coby (Public)

1. Review Meeting Notes from February 16, 2016

The meeting notes from February 16, 2016 were reviewed. Director Boettcher found one misspelled word in item no. 2. Board Member Mason requested to strike out the sentence about "article for the paper..." in item no. 3. A motion was made by Board Member Israel to approve the meeting notes with correction in item no. 2 and strike out in item no. 3. The motion was seconded by Board Member Mason. The motion passed with all voting in favor (5-0).

ADDITIONAL COMMENTS:

Board Member Mason commented about the 16 glass jars he collected after this year's Memorial Day. Director Boettcher suggested that he contact Dan Dal Santo for maintenance. Board Member Mason would like to volunteer to make signs for the Black Diamond Cemetery, "No glass jars allowed/permitted."

Board Member Israel stated that she has agreed to stay on the Cemetery Board for the next term, 2017-2020.

2. Identifying a Service Group and promoting the Clean-up Day Project

Director Boettcher discussed about starting now to look for young groups to help with the clean-up efforts. Next Clean-up Day will be scheduled for mid-May of next year. Board Member Mason will contact the local Boy Scouts. Goebel will contact Lake Sawyer Christian Church. Board Member Harp will contact Father Dave of St. Barbara Church. Coby will check with the new Presbyterian Church.

3. Getting the New Niche Wall on the City Capital Improvement Plan

Director Boettcher discussed about the need of a new niche wall since there are only three left unsold. He added that it took approximately 25 years to get to this point. He proposed that the new niche wall be on the City Capital Improvement Plan. Board Member Evans distributed a picture of a possible location for the new wall. He recommended that the new wall be placed at the site where the junipers are. A motion was made by Board Member Evans to recommend adding the new niche wall to the City Capital Improvement Plan. The motion was seconded by Board Member Mason. The motion passed with all voting in favor (5-0).

4. Website update; History paragraph; Memorial Day photo

Director Boettcher asked the Board to work on the history paragraph. Board Members discussed some of its history, especially when coal miners have owned the cemetery at one time. Resident Bill Kombol may provide more history. Board Member Harp added that additional info can be found online. Board Member Evans stated that it would be nice to identify those that died due to an epidemic, since markers back then were made of cedar planks and now the markers disappear due to deterioration.

Director Boettcher continued to discuss about retrieving the most recent Memorial Day photos and having it posted on the Cemetery website. Also, he pointed out the fee schedule and map. He stated that there is a cleaner version of the map, which was created as a project with a Scout and his Dad. He would need to first find out the names and ask for the whereabouts of it.

Board Member Israel presented an updated 2016 interment index book to the City. It included a CD of the index, which can easily be posted onto the Cemetery website. A motion was made by Board Member Harp for the City to accept the updated 2016 interment index book from Board Member Israel. The motion was seconded by Board Member Botts. The motion passed with all voting in favor (5-0).

5. Other Items

Board member Israel brought up corrections that needed to be made on Director Boettcher's email correspondence dated 5/17/2016 on subject: Cemetery Board Update. Director Boettcher will make the corrections and resend the email to the Board Members.

The mural that was left behind at Oakpointe's last location was discussed. Board Members are interested in posting the mural to the flush tank at the cemetery. Board Member Israel will contact Myra, of Oakpointe, about the mural.

Board Member Harp announced her resignation due to medical reasons. She stated that it was a pleasure to work with everyone. She planned to attend the next Board Meeting, 11/15/16. She introduced her friend and Black Diamond resident, Nonie Coby. Coby will make her decision at the next meeting whether she will take Board Member Harp's position.

Director Boettcher stated that the Bylaws are on hold due to the current situation with the Council.

6. Adjourn Meeting

A motion was made by Board Member Evans to adjourn the meeting at approximately 4:17 p.m. The motion was seconded by Board Member Harp. The motion passed with all voting in favor. (5-0).

Additional handouts may be provided at the meeting

ATTEST:

Luzville Goebel, Cemetery Board Liaison

DRAFT

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